

**BUTTE SCHOOL DISTRICT NO. 1
BOARD OF TRUSTEES
REGULAR MEETING
JULY 20, 2020**

The Board of Trustees held a Regular Meeting on Monday, July 20, 2020 at 5:00 p.m. at the Whittier Elementary School Gymnasium and via teleconference with Chairperson Ann Boston presiding. Trustees present were Patti Hepola, Tom Billteen, Susanne Dauenhauer, Frank Joseph, and Kelly Lee. Quinton Queer attended via teleconference. After joining the call, technical issues prevented Trustee Queer from participating until Agenda Item 9. Also present were Judy Jonart, Superintendent, Therese McClafferty, Director of Human Resource and Kevin Patrick, Director of Business Affairs.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

WELCOME AND DIRECTIONS FOR PUBLIC PARTICIPATION

APPROVAL OF MINUTES

Item 1 – Regular Board Meeting, June 15, 2020

Trustee Hepola made motion to approve, second by Trustee Lee. Motion carried unanimously.

Item 2 – Special Board Meeting, July 13, 2020

Trustee Hepola made motion to approve, second by Trustee Billteen. Motion carried unanimously.

COMMUNICATIONS

Item 3 – Transportation Update

Jeremy Whitlock, Director of Facilities, Transportation and Maintenance, provided the Board with an update on the Transportation Department.

Unfortunately, due to COVID-19, lack of drivers and lack of substitutes, boundaries for bus service will need to be extended. Four hundred fifty to five hundred students will be effected by this temporary situation. An unfortunate reality will have a big effect on families.

Item 4 – 1st Reading – Property Records – Policy 7500/7500P

Kevin Patrick, Director of Business Affairs, explained this procedural change would allow for flexibility in recording assets, avoid duplicative efforts, and utilize technology.

Item 5 – Public Comments on Items Not on Agenda

None

CONSENT AGENDA

Item 6 – Consent Agenda

- Due to Year End, June and July 2020 Claim and Payroll Warrants will Appear on the August 2020 Agenda

NOTE: A complete and detailed listing of the Payroll and Claims Warrants, Budget Transfers and Revenue Reports is on file in the Clerk's Office and by this reference is made part of these minutes.

- **Student Activity Fund Report from East Middle School (June 2020)**

- **Student Activity Fund Report from Butte High School (June 2020)**

Trustee Hepola made motion to approve, second by trustee Billteen. Motion carried unanimously.

PERSONNEL

Item 7 – Personnel Action Report (PAR) – July 20, 2020

Therese McClafferty, Director of Human Resource, presented the following PAR:

**Butte School District No. 1
Personnel Action Report
Regular Board Meeting July 20, 2020**

Certified Personnel

Appointment:

Kendall Alley	08/24/20	Speech Language Pathologist, District
Tricia Dean	08/24/20	English Teacher, EMS
Jessica Downey	08/24/20	English Teacher, EMS
Alexandria Uerling	08/24/20	5th Grade Teacher, Margaret Leary
Lucio Zell	08/24/20	Biology Teacher, BHS

Retirement:

Michael Welch	06/07/21	Counselor, Emerson
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Classified Personnel

Resignation:

Patsy Lingenfelter	07/01/20	Substitute Monitor, District
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Appointment of Summer Cleaners:

Bryan Krueger	07/06/20-08/07/20	BHS
Donald LaFromboise	07/13/20-08/06/20	BHCC
Mallory Rautio Gustafson	07/06/20-08/07/20	BHS
Rodrigo Huerta	07/20/20-07/31/20	Kennedy
Mary Torpey	07/27/20-08/06/20	Margaret Leary

Trustee Hepola made motion to approve, second by Trustee Lee. Motion carried unanimously.

Item 8 – Personnel Action Report II – July 20, 2020

Therese McClafferty, Director of Human Resource, presented the following PAR II to the Board.

**Butte School District No. 1
Personnel Action Report II
Regular Board Meeting July 20, 2020**

Certified Personnel

Appointment:

Marki Dauenhauer	08/24/20	5th Grade Teacher, Emerson
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Trustee Hepola made motion to approve, second by Trustee Lee. Trustee Dauenhauer recused herself from the vote. Motion carried unanimously.

Item 9 – Review and Approval of 2020-2021 Supplemental Personnel

Therese McClafferty, Director of Human Resource, presented the following Supplemental Personnel List for Board approval.

2020-2021 Supplemental Personnel

<i>Coach</i>		<i>Position</i>	<i>School</i>
Alley, Karen		Team Leader	EMS
Arntson, Aaron		Dept Chair-History	BHS
Arntson, Bryan	Co-Head	Strength & Conditioning Coach	BHS
Arntson, Bryan	Assistant	Football Coach	BHS
Arntson, Bryan	Assistant	Track Coach	BHS
Arntson, Jeffrey		Dean	BHS
Barsness, Brianna		Volleyball Coach	EMS
Bartholomew, Jacob		CTSO SkillsUSA Advisor	BHS
Bethel, Andrew	Assistant	Boys' Soccer	BHS
Blaskovich, Luke		Dept Chair-Science	BHS
Bordeleau, Denise		CTSO SkillsUSA Advisor	BHS
Boyle, Dan		Boys' Basketball Coach	EMS
Boyle, Dan		Girls' Basketball Coach	EMS
Brown, Rita	Assistant	Speech/Debate Coach	BHS
Bryant, Judy		Dept Chair-Bus/FACS/IT	BHS
Buckley, Jacob		Football Coach	EMS
Carpenter, Cody	Head	Boys' Soccer Coach	BHS
Carpenter, Holly	Head	Spirit Squad Coach	BHS
Carver, Ken		Track Coach	EMS
Carver, Ken		Cross Country Coach	EMS
Cook, Karen	Assistant	Girls' Basketball Coach	BHS
Cook, Maurice	Head	Girls' Basketball Coach	BHS
Cooney, Scott		Dept Chair-English	BHS
Cotton, Susan		Class Advisor	BHS
Couch, Ann	Assistant	Girls' Basketball Coach	BHS
Dallaserra, Kristy		Year Book Advisor	EMS
Dennehy, Casey	Assistant	Football Coach	BHS
Dennehy, Casey	Assistant	Track Coach	BHS
Dilbeck, Holly		Volleyball Coach	EMS
Doble, Matt	Assistant	Football Coach	BHS
Fabatz, Anna		Volleyball Coach	EMS
Fabatz, Anna		Track Coach	EMS
Farabee, Theodore		Choral Director	BHS
Farabee, Theodore		Choral Director	EMS
Faulkner, Terry	Assistant	Track Coach	BHS
Fisk, Chris		Class Advisor	BHS
Fogarty, Colleene		Science Fair Director	BHS
Foley, Don	Assistant	Cross Country Coach	BHS
Foley, Kathleen		Team Leader	EMS
Foley, Mike		Girls' Basketball Coach	EMS
Girdler, Benjamin	Assistant	Girls' Soccer Coach	BHS
Grey, Arie		Intramurals Co-Director	BHS
Grey, Arie	Head	Football Coach	BHS
Grey, Arie	Co-Head	Strength & Conditioning Coach	BHS
Grey, Arie	Head	Track Coach	BHS
Harding, Scott		Football Coach	EMS
Harding, Scott		Track Coach	EMS
Hartline-Belke, Terri	Assistant	Speech Coach	BHS
Haynes, Matthew	Assistant	Tennis Coach	BHS
Hoffman, Anthony		Track Coach	EMS
Hope, Jennifer		Year Book Advisor	BHS
Johns, Julie		Class Advisor	BHS
Johns, Julie		Dept Chair-Math	BHS
Johnson, Ashley	Assistant	Speech/Debate Coach	BHS

2020-2021 Supplemental Personnel

Johnson, Tressa		Volleyball Coach	EMS
Johnston, Cory	Head	Wrestling Coach	BHS
Johnston, Mark	Assistant	Wrestling Coach	BHS
Jonart, Chad	Assistant	Football Coach	BHS
Jonart, Chad		Elementary Activities Coordinator	Curr
Jonart, Chad		Boys' Basketball Coach	EMS
Jonart, Chad	Assistant	Boys' Basketball Coach	BHS
Joyce, Dorothy		Dept Chair-Spec Ed	BHS
Joyce, Dorothy	Head	Tennis Coach	BHS
Kambich, Lindsey		National Honor Society Advisor	BHS
Kambich, Lindsey		Class Advisor	BHS
Keltz, Thomas "Josh"	Assistant	Track Coach	BHS
Kenison, Mike		Team Leader	EMS
Kissell, Tami		Class Advisor	BHS
Krieg, Amanda		Volleyball Coach	EMS
Krieg, Amanda		Girls' Basketball Coach	EMS
Kujawa, Michael		Dept Chair-Art/Music/FL	BHS
Larson, Daniel	Assistant	Football Coach	BHS
Larson, Daniel	Assistant	Wrestling Coach	BHS
Liva, Geno	Assistant	Wrestling Coach	BHS
Luedtke, Mathew	Head	Boys' Basketball Coach	BHS
Magnus, John		Sports Coordinator	EMS
Magnus, John		Track Coach	EMS
Mankins, Eric		Class Advisor	BHS
Mankins, Eric	Head	Golf Coach	BHS
Mankins, Eric	Assistant	Softball Coach	BHS
McCaughey, Marcus		Wrestling Coach	EMS
McCullough, Roger	Head	Speech Coach	BHS
McCullough, Roger		Journalism Advisor	BHS
McElroy, Jaric	Assistant	Track Coach	BHS
McEwen, Noah		Wrestling Coach	EMS
McGurk, Mike		Boys' Basketball Coach	EMS
McLaughlin, Scott		Boys' Basketball Coach	EMS
McLaughlin, Scott		Girls' Basketball Coach	EMS
Mehrens, Robert	Co-Head	Special Olympics 0.5 Coach	BHCC
Mengon-Lee, Krystin		Girls' Basketball Coach	EMS
Merrifield, Charles G.	Assistant	Track Coach	BHS
Miller, Randy		Boys' Basketball Coach	EMS
Miller, Randy		Girls' Basketball Coach	EMS
Olson, Robert	Assistant	Girls' Basketball Coach	BHS
O'Neill, Konnor		Football Coach	EMS
Perusich, Jean Ann		Band Director	BHS
Peters, Wes		Dean	BHS
Peterson, Thomas	Co-Head	Special Olympics 0.5 Coach	BHCC
Plum, Chase		Football Coach	EMS
Pokorny, Matthew	Assistant	Boys' Basketball Coach	BHS
Queer, Kacey		Team Leader	EMS
Randall, Cian		Football Coach	EMS
Remsen, Craig		Wrestling Coach	EMS
Ribeiro, Nicole		After School Band	EMS
Rosin, Brianna	Assistant	Spirit Squad Coach	BHS
Rossberg, Laurie		Intramurals Coach	EMS
Rossberg, Laurie		Student Council Advisor	EMS
Rossberg, Laurie		Team Leader	EMS
Rowling, Jarret		Wrestling Coach	EMS

2020-2021 Supplemental Personnel

Ryan, Rochelle		Team Leader	EMS
Sayler, Patty		CTSO FCCLA Advisor	BHS
Schad, Courtney		Volleyball Coach	EMS
Schad, Courtney		Girls' Basketball Coach	EMS
Schilling, Braydon	Assistant	Football Coach	BHS
Schmidt, Mike	Assistant	Football Coach	BHS
Schonsberg, Matthew	Assistant	Football Coach	BHS
Schulte, Steve	Assistant	Football Coach	BHS
Schulte, Steve	Assistant	Softball Coach	BHS
Schulte, Steve		Dept Chair-PE/Health	BHS
Shahan, Steve	Assistant	Track Coach	BHS
Shahan, Steve		Football Coach	EMS
Shea, Dan		Boys' Basketball Coach	EMS
Shea, Dan		Football Coach	EMS
Shrader, Lynda	Head	Swimming Coach	BHS
Smith, Curtis	Assistant	Golf Coach	BHS
Smith, Denise		Student Council Advisor	BHS
Steilman, Jacob	Head	Girls' Soccer Coach	BHS
Stosich, Ryan	Head	Softball Coach	BHS
Stosich, Steve	Assistant	Softball Coach	BHS
Susanj, Dave	Assistant	Track Coach	BHS
Sutton, Shane	Assistant	Boys' Basketball Coach	BHS
Thatcher, Kelci		Boys' Basketball Coach	EMS
Thatcher, Kelci	Co-Assist	Boys' Basketball Coach	BHS
Thatcher, Noah	Co-Assist	Boys' Basketball Coach	BHS
Thiel, Betty		Class Advisor	BHS
Thiel, Betty		Drama Advisor	BHS
Thompson-Bailey, Shani		Dean	EMS
Vaughn, Katherine		Science Fair Director	EMS
Wadas, Guy	Head	Cross Country Coach	BHS
Wadas, Guy	Assistant	Track Coach	BHS
Wadas, Wendy		Track Coach	EMS
Wadas, Wendy		Volleyball Coach	EMS
Walter, Amber		CTSO HOSA Advisor	BHS
Walter, Amber	Assistant	Swimming Coach	BHS
Wolstein, Lindsey		Class Advisor	BHS
Wolstein, Lindsey		Volleyball Coach	EMS
Worrell, Pat		Student Council Advisor	BHS
Yelenich, Brian		Boys' Basketball Coach	EMS
Yelenich, Brian		Girls' Basketball Coach	EMS
Zahler, Eric		Intramurals Co-Director	BHS
Zahler, Eric	Assistant	Football Coach	BHS
Zahler, Eric	Assistant	Track Coach	BHS
Zahler, Geah		Volleyball Coach	EMS

Trustee Hepola made motion to approve, second by Trustee Dauenhauer. Trustee Billteen asked what would happen if COVID-19 affects the activities. Judy Jonart, Superintendent, stated that she would bring back to the Board to Non-Renew.

Motion carried unanimously.

Item 10 – Review and Approval of MOU with Teamster Union

Therese McClafferty, Director of Human Resource, presented the MOU between Butte School District No. 1 and Butte Teamsters’ Union, Local No. 2 covering the Administrators. The salary matrix in the Administrator’s collective bargaining agreement contained errors. The new matrix follows the negotiated agreement, amending the errors and updating salaries for educational advancements made by two administrators since the collective bargaining agreement was printed.

Trustee Hepola made motion to approve, second by Trustee Joseph. Motion carried unanimously.

Item 11 – Review and Approval of MOU with Carpenter Union

Therese McClafferty, Director of Human Resource, presented the MOU between Butte School District No. 1 and the Pacific Northwest Regional Council of Carpenters. The Carpenter's Trust requested clarification in the collective bargaining agreement language regarding the health insurance premium calculation. The new language documents the process that has been practiced by the District and the Trust for many years.

Trustee Billteen made motion to approve, second by Trustee Lee. Motion carried unanimously.

Item 12 – Review and Approval of MOU with Butte Teachers Union

Therese McClafferty, Director of Human Resource, presented the MOU with the Butte Teacher Union, Local No. 332 to delete language regarding a duty-free lunch in exchange for an early dismissal on Fridays.

Trustee Hepola made motion to approve, second by Trustee Dauenhauer. Trustee Billteen stated that this request presumes the re-opening plan is approved when it has not been voted on yet. Superintendent Jonart suggested moving this agenda item to end of meeting, after vote on reopening plan. Trustee Billteen made motion to move to end of the meeting, second by Trustee Lee. Motion carried unanimously.

NEW BUSINESS

Item 13 – Review and Approval of Surplus Asset Sale Resolution

Kevin Patrick, Director of Business Affairs, presented the Resolution to allow for a surplus asset sale.

Trustee Hepola made motion to approve, second by Trustee Billteen. Trustee Joseph asked what happens to assets that do not sell. Superintendent Jonart said unsold assets are donated, given away or trashed. Motion carried unanimously.

Item 14 – Approval to Continue Community Eligibility Provision (CEP) Participation

Judy Jonart, Superintendent, explained that Kennedy Elementary School and West Elementary have participated in CEP for the last 6 years. Kennedy is locked in through the 2023-2024 school year and at a CEP Claiming percentage of 99.52%. West Elementary still qualifies for CEP but the claiming percentage has decreased from 80.91% to 64.54%.

Emerson Elementary qualifies for CEP for the 2020-2021 School year. The District can now offer free breakfast and lunch to all enrolled students in these three (3) schools.

Ms. Jonart stated that with unpaid lunch accounts, the cost is basically a wash.

Trustee Hepola made motion to approve, second by Trustee Dauenhauer. Motion carried unanimously. Kurt Marthaller, Director of Central Services, thanked the Board for their support.

Item 15 – Approval to Hire One (1) Special Education Teacher for the 2020/2021 School Year

Judy Jonart, Superintendent, requested approval to hire one (1) special education teacher for the 2020/2021 school year. This position is necessary to reduce the large caseloads of our teachers. This position will be split funded between East Middle School and Margaret Leary.

Trustee Hepola made motion to approve, second by Trustee Billteen. Motion carried unanimously.

Item 16 – Approval to Hire Two (2) Elementary Cleaners

Judy Jonart, Superintendent, requested approval to hire two (2) elementary cleaners. The funding for these two (2) positions will come from ESSR.

Trustee Hepola made motion to approve, second by Trustee Lee. Motion carried unanimously.

Item 17 – Approval to Purchase Six (6) New School Buses

Jeremey Whitlock, Director of Facilities, Transportation and Maintenance, requested permission to purchase six (6) new school busses. Funding will come from the Bus Transportation Depreciation funds. Montana School Law 20-10-110 states, “The Trustees may purchase a school bus without advertising for bids under the provisions of 20-9-204”.

The buses will cost a total of \$572,273.69 after trading in five (5) regular school route buses and one (1) handicap bus with wheel chair lift.

Trustee Billteen made motion to approve, second by Trustee Lee. Motion carried unanimously.

Item 18 – Review and Approval for Beaverhead County School District to Continue to Use Melrose Post Office as Pickup Point

Jeremey Whitlock, Director of Facilities, Transportation and Maintenance, requested approval for Beaverhead County School District to continue using the Melrose Post Office as a pickup point for Beaverhead County High School students.

Trustee Billteen made motion to approve, second by Trustee Joseph. Motion carried unanimously.

Item 19 – Review and Approval of Ramsay School District Transportation Area Route Extension

Jeremey Whitlock, Director of Facilities, Transportation and Maintenance, requested approval of the Ramsay School District Transportation Area Route Extension. This agreement allows the Ramsay School District to transport several Ramsay students residing in the Ramsay School District across an existing Butte School District route of travel. This extended bus route service is provided and funded by the Ramsay School District and provides the students a safe route to the Ramsay School.

Trustee Hepola made motion to approve, second by Trustee Lee. Motion carried unanimously.

Item 20 – 2nd Reading of Evaluation of Tenured Certified Staff – Policy 5303/5303P

Therese McClafferty, Director of Human Resource, presented Policy 5303/5303P for approval. As stated during the 1st Reading last month, the Policy Committee had assistance from a sub-committee preparing the changes to this policy.

Trustee Billteen made motion to approve, second by Trustee Hepola. Motion carried unanimously.

Item 21 – 2nd Reading of Evaluation of Non-Tenured Certified Staff – Policy 5304/5304P

Therese McClafferty, Director of Human Resource, presented Policy 5304/5304P for approval. As stated during the 1st Reading last month, the Policy Committee had assistance from a sub-committee preparing the changes to this policy.

Trustee Hepola made motion to approve, second by Trustee Billteen. Motion carried unanimously.

Item 22 – Review and Approval of COVID-19 Emergency Policies – Policy 1900

Judy Jonart, Superintendent, explained that the date on the previously Board approved COVID-19, 1900 Series has been updated.

Trustee Billteen made motion to approve, second by Trustee Hepola. Motion carried unanimously.

Item 23 – Review and Approval of Policy 1906/1906P – Student Instruction and Services

Judy Jonart, Superintendent, presented Policy 1906/1906P – Student Instruction and Services. This policy is part of the Emergency Measures Policies series. 1906/1906P outlines the protocols to govern during the term of the declared public health emergency to ensure delivery of education services to students. Specifically, this policy provides the Board the authority to authorize onsite, offsite, and online instruction of students.

Trustee Hepola made motion to approve, second by Trustee Billteen. Motion carried unanimously.

Item 24 – Review and Approval of Policy 1907 – Emergency Measures

Judy Jonart, Superintendent, requested approval of Policy 1907, which is part of the Emergency Measures Series. This policy authorizes the Board to declare that a state of emergency exists in the community.

Trustee Hepola made motion to approve, second by Trustee Joseph. Motion carried unanimously.

Item 25 – APPROVAL TO DECLARE AN UNFORESEEN EMERGENCY WITHIN THE MEANING OF THAT TERM AS SET FORTH IN TITLE 20. CHAPTER 9, PART 8 TO BECOME IMMEDIATELY EFFECTIVE TO CONTINUE THROUGH THE REMAINDER FO THE 2020-2021 SCHOOL YEAR OR WHEN COVID-19 NO LONGER REMAINS A THREAT

Judy Jonart, Superintendent, explained this was the emergency resolution declaring a state of emergency.

Trustee Hepola made motion to approve, second by Trustee Lee. Motion carried unanimously.

Item 26 – Approval of Reopening Plan for Fall 2020

Judy Jonart, Superintendent, presented the following reopening plan.



To: Butte School District Board of Trustees

From: Judy Jonart

RE: Reopening Plan for Fall 2020

Date: July 13, 2020

Attached is the Butte School District 3-Phased Reopening Plan that outlines the instructional programs that will be offered to all Butte School District students within the three phases contained in the Governor's Reopening Montana Plan. The plan offers three different instructional programs that are unique to each of the phases. The remote learning option will be available to students throughout the duration of the COVID -19 crisis.

Currently Montana is in Phase II of the Governor's Reopening plan and therefore, we would be opening school on August 31, 2020 under the provisions contained in Phase II of this plan. All students would be attending school every day. This model designed for Phase II utilizes a block schedule that allows us to schedule students in cohorts, limiting the risk of exposure. This instructional model also includes a modified daily schedule that is needed in order to implement the cohort schedule, sanitize and disinfect properly, and facilitate lunch in the classroom. It is important to note that this model would need to be in effect for at least the first semester of the school year in order that we cover all content areas and that students can earn appropriate semester credit. It is also important to note that under this plan we would return to our normal grading procedures as outlined in District Policy 2420.

The plan was designed with the health and welfare of all our students and staff as our priority. It was designed taking into consideration the unique needs of each grade level and include safety measures that will help keep our students, staff and our entire community safe. We will submit our 3 phased plans to Butte Silver Bow Health Department upon your approval.

I sincerely appreciate your time and consideration to this request. Please contact me if you have any questions.

Phone (406) 533-2500
Fax (406) 533-2525

111 North Montana Street
Butte, Montana 59701

Butte School District 3-Phased Reopening Plan			
State/Local Directives		Butte School District Health Safety Procedures	Butte School District Instructional Plan
Stay-at-Home Order	State mandated school closure	<ul style="list-style-type: none">• All schools closed	<ul style="list-style-type: none">• All remote learning for all students K-12
Phase 1	Schools open for in person instruction limiting building capacity and group size	<ul style="list-style-type: none">• Health screening for students done at home.• Handwashing taught using a dedicated time throughout the day• Student groups will be kept together in Cohort Groups) and scheduled on an A/B schedule attending school 2 to 3 days weekly.• Modified daily schedule• Frequent sanitizing of surfaces and bathrooms• Social Distancing maintained.• Face coverings required for grades 7-12 when social distancing is not possible and when transitioning throughout the day. Face coverings recommended at K-5 when transitioning when feasible and appropriate.• No visitors will be allowed in the building.• Playground equipment will be sanitized between usage.• Extensive training on proper procedures and protocols for disinfecting, reporting symptoms, proper techniques for wearing PPE, social distancing, provided to all staff and students.• Parent training on home health screenings, wearing masks, social distancing, and hand sanitizing will be available online.• Physical distancing for all adults is mandatory• All classrooms will be equipped with proper PPE and supplies.	<ul style="list-style-type: none">• Blended learning model District will implement an A/B schedule utilizing both an in person and remote learning model. Buildings would be reduced to half capacity. Students would be scheduled in cohorts and reduced to an A/B schedule. Schedules would be developed to keep family members attending school on the same days.• Modified daily schedule• Lunch in the classroom• No large gatherings or assemblies• This plan would be implemented if allowable group size went below 50 and building capacity was limited.• No extra-curricular activities• All school facilities will be closed to public rental.• Community Education Program canceled to in person instruction• Administrative/Staff meetings should be conducted if at all possible via TEAMS Meeting platform.

Phase 2	Schools open for in person instruction. Limits group size to 50	
	<ul style="list-style-type: none">• Health screening for students done at home• Student training on handwashing, social distancing, and wearing masks will be taught to students on a regular basis.• Dedicated hand washing will be scheduled throughout the day• Masks/face coverings will be mandated grades 7-12 when social distancing is not feasible and during all transition times. Masks and face coverings for students in grades K-5 when transitioning and when appropriate.• Outside venues will be encouraged whenever possible especially when developing traffic routes at individual buildings• No large gatherings or assemblies• Lunch in the classroom• No visitors will be allowed in the buildings• Frequent sanitizing of surfaces and bathrooms• Reduced rider capacity on buses• Board meetings will be conducted using a blended model including remote and/or in person meetings.• Extensive training on proper procedures and protocols for disinfecting, reporting symptoms, proper techniques for wearing PPE, social distancing, provided to all staff and students.• All classrooms will be equipped with proper PPE and supplies.	<ul style="list-style-type: none">• In person instruction for all students 5 days a week, limits group size to 50 persons or less includes some remote learning activities.• Modified School Day Schedule. (See attached modified schedule)• This modified schedule allows for lunch in the Classroom, proper daily sanitization, and remain in cohorts.• Students will be assigned to cohorts in order to limit large group gatherings.• Lunch will be in the classroom, and recess will be scheduled with cohort group.• Extra-curricular activities will be scheduled to reduce exposure and to keep students in the same cohorts. These schedules will be developed based on the guidelines from MHSa, the governor's reopening plan, CDC recommendations, and Butte Silver Bow Health Department• Bell schedules will be modified and staggered to reduce traffic in hallways, entrances/exits, gym areas.• Administrative/Staff meetings should be conducted if at all possible via TEAMS Meeting platform.• Parents have an option to continue with remote learning.• Community Education Program canceled for in person instruction• Administrative/Staff meetings should be conducted if at all possible via TEAMS Meeting platform.• All school facilities will be closed to public rental.

Phase 3	All restrictions are lifted
<ul style="list-style-type: none">• Student training on hand washing and healthy hygiene practices will continue to be taught on a regular and consistent manner• Continue to follow all disinfecting and cleaning protocols• Health screening for students to be done at home.• Visitors may be allowed in the buildings.• Continue to follow social distancing and wearing masks when appropriate.• Extensive training on proper procedures and protocols for disinfecting, reporting symptoms, proper techniques for wearing PPE, social distancing, provided to all staff and students.	<ul style="list-style-type: none">• In person instruction all students 5 days a week.• Return to regular school daily schedule• Lunch room schedules resume• Recess schedules resume• Transportation schedules resume to full capacity• Extra-curricular activities operate at full capacity.• Rental agreements restored to normal practices.• Community Education Program return to in person instruction.• Administrative/Staff meetings resume to in person meetings.

Proposed Daily Schedule for
Phase II

Phase II of Governor’s Directive

Goal: 100% student attend, 5 days a week, limiting groups to 50 or less and reducing exposure to 50 or less individuals per day.

Butte High School 2- Block Per Day Schedule Considerations

Grading Period Schedule

Semester Schedule

	1 st Grading Period	2 nd Grading Period	3 rd Grading Period
Block 1: 8:20-11:25 AM Instruction/Lunch	1 st Period	2 nd Period	3 rd Period
			Dismissal 11:30
Block 2: 11:30-2:00	6 th Period	5 th Period	4 th Period
2:00 PM	Dismissal/Prep	Dismissal/Prep	Dismissal/ Prep

Example of Student Weekly Schedule

1st Grading Period

Block	Monday	Tuesday	Wednesday	Thursday	Friday	
8:20-11:25	Block 1	Block 1	Block 1	Block 1	Weeks 1-3	Weeks 4-6
Lunch in Classroom	1 st Period	1 st Period	1 st Period	1 st Period	1 st Period	6 th Period
11:30-2:00	Block 2	Block 2	Block 2	Block 2	11:30 Dismissal	
	6 th Period	6 th Period	6 th Period	6 th Period	Remote Learning	
2:00	Dismissal	Dismissal	Dismissal	Dismissal		

East Middle School Block Schedule

Example of one 7th Grade Team

Semester Schedule

TEAM D	Cohort 40 (Students)	1 st Grading Period (6 Weeks)	2 nd Grading Period (6 Weeks)	3 rd Grade Period (6 Weeks)
Block 1 8:20-10:55	7 Diggers	Reading /English	Math/Science	Social Studies PE/Elective
10:55-11:20	7 Diggers	Lunch	Lunch	Lunch
Block 2 11:20-2:00	7 Diggers	English/Reading	Science/Math	PE (11:20-12:40) Elective (12:45-2:00)
2:00-3:00	Prep/Dismissal	Prep/Dismissal	Prep/Dismissal	Prep/Dismissal

Team D	Cohort (40 Students)	1 st Grading Period (6 Weeks)	2 nd Grading Period (6 Weeks)	3 rd Grade Period (6 Weeks)
Block 1 8:20-10:55	7 MSU Cats	Social Studies PE/Elective	Reading/English	Math/Science
10:55-11:20	7 MSU Cats	Lunch	Lunch	Lunch
Block 2 11:20-2:00	7 MSU Cats	PE (11:20-12:40) Elective (12:45-2:00)	Reading/English	Math/Science
2:00	Dismissal	Prep/Dismissal	Prep/Dismissal	Prep/Dismissal

Team D	Cohort (40 Students)	1 st Grading Period (6 Weeks)	2 nd Grading Period (6 Weeks)	3 rd Grade Period (6 Weeks)
Block 1 8:20-10:55	7 Griz	Math/Science	Social Studies PE/Elective	Reading/English
10:55-11:20	7 Griz	Lunch	Lunch	Lunch
Block 2 11:20-2:00	7 Griz	Math/Science	PE 11:20-12:40 Elective 12:40-2:00	English/Math
2:00	Dismissal	Prep/Dismissal	Prep/Dismissal	Prep/Dismissal

Example Student Weekly Schedule- 6 Wks.

Time	Monday	Tuesday	Wednesday	Thursday	Friday	
8:20-11:25	Block 1 Reading	Block 1 Reading	Block Reading	Block 1 Reading	Weeks 1-3 Reading	Weeks 4-6 English
Lunch in Classroom						
11:30-2:00	Block 2 English	Block 2 English	Block 2 English	Block 2 English	11:30 Dismissal Remote Learning	
2:00	Dismissal	Dismissal	Dismissal	Dismissal		

Elementary Schedule
Example First Semester
Grades K-3

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:20-11:30	Classroom Instruction	Classroom Instruction	Classroom Instruction	Classroom Instruction	Classroom Instruction
11:30 – 12:00	Lunch in the Classroom	Lunch in the Classroom	Lunch in the Classroom	Lunch in the Classroom	Grab-n-Go Lunch
11:30					Dismissal
12:00-1:00	Classroom Instruction	Classroom Instruction	Classroom Instruction	Classroom Instruction	
1:00	Dismissal	Dismissal	Dismissal	Dismissal	

Grades 4-6

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:20-11:30	Classroom Instruction	Classroom Instruction	Classroom Instruction	Classroom Instruction	Classroom Instruction
11:30 – 12:00	Lunch in the Classroom	Lunch in the Classroom	Lunch in the Classroom	Lunch in the Classroom	Grab-n-Go Lunch
11:30					Dismissal
12:00-2:00	Classroom Instruction	Classroom Instruction	Classroom Instruction	Classroom Instruction	
2:00	Dismissal	Dismissal	Dismissal	Dismissal	

**Framework for Operating Within the Phases Outlined in
the Butte School District Reopening Plan:**

1. What phase of the Governor's Reopening Plan is Montana/Butte Silver Bow County currently operating?
2. Is there a community spread of the virus with in Butte Silver Bow County? If so what is the recommendation/guidance from the Butte Silver Bow Health Department relating to what phase we should be operating our schools.
3. Is there an increase in the number of cases? If so is it a significant increase in the daily number of cases in Butte Silver Bow County? How many schools are impacted, number of students, staff impacted and is that number overwhelming the system in terms of staffing/substitutes? What is the guidance/recommendation from the Butte Silver Bow Health Department regarding the increase?
4. Is contact tracing manageable to allow for continuation of school services within the current phase that the district is operating?
5. Are we able to maintain proper staffing levels to accommodate the numbers of staff who may be under quarantine?
6. Are we able to maintain onsite and offsite instruction to ensure equitable access for all students?
7. Are we able to safely provide FAPE to all our special needs students within the phase that the district is currently operating?
8. Are we able to maintain social distancing within the schools and classrooms or if not are we able to have students wear masks within the classrooms?
9. Are we able to manage breakfast/lunches in the classroom and maintain proper disinfecting, sanitization, and staffing to implement within this specific phase?
10. Are we able to transport students safely without overwhelming our department in terms of number of buses available and personnel?

Ms. Jonart explained that this plan would be submitted to Butte-Silver Bow Health Department for their input. We are currently in Phase 2. The Block learning schedule is also good for remote learning should it be necessary. Students will not use lockers, lunch will be in classroom, water fountains will be disabled, hallways will be one-way, and outside movement will be utilized where possible, laptops and hotspots will be provided to students who do not have access.

Adult Learning will be cancelled to make deep cleaning more practical. Masks, wipes, gloves, signage and sanitizer have been ordered. A 360-degree Clorox cleaning machine has also been ordered and is on back order.

Trustee Joseph asked if temperature scanners would be used. Superintendent Jonart stated that temperatures should be taken at home prior to coming to school to avoid congregation.

Trustee Hepola made motion to approve, second by Trustee Dauenhauer. Trustee Joseph asked if we would make sick staff or students be tested for COVID-19 and could the tests be expedited. Ms. Jonart deferred the question to Karen Sullivan, Butte-Silver Bow Health Department Director. Ms. Sullivan stated that there is no way to prioritize teacher's test results.

Trustee Billteen asked about the Framework. Ms. Jonart stated that it is a guideline to make decisions based on certain benchmarks and the Board will have to meet several times prior to August 31. Trustee Billteen followed up by asking if Butte-Silver Bow goes back to Phase 1 while the State is at Phase 2, would the School District go back to Phase 1 regardless of having to pull out in the middle of several athletic seasons? Superintendent Jonart stated that the School District would go back to Phase 1.

Trustee Dauenhauer asked how the staff feels about this plan. Ms. Jonart said the plan was sent to union leadership and their response was positive. A survey is being prepared for staff.

Trustee Lee asked about options if the 360-degree Clorox machine does not arrive. Jeremy Whitlock, Director of Transportation, Building and Maintenance, stated that Montana Broom and Brush has another brand to show him. These machines are an addition to thorough cleaning by staff, an extra level of disinfecting.

Trustee Queer thanked everyone for their work on the reopening plan. Mr. Queer reminded the Board how difficult it is to find substitutes now. What is the plan for when teachers get sick, or have to stay home to care for a sick family member? What is plan when sick time runs out? Is the School District on the hook for worker's comp? Ms. Jonart stated that these questions would be discussed with Butte-Silver Bow Health Department using the Framework as a guide when determining at what point to close a building. Ms. Jonart also stated she did not have an answer to the worker's comp question but she would look into it.

Trustee Joseph stated that he feels like the Board needs to make a move, get this plan out there, realizing things will change as phases change and more is learned. Ms. Jonart reiterated the need for special meetings as conditions change. Chairperson Boston agreed with Trustee Joseph and would like to move forward.

With a motion and second on the floor, Chairperson Boston called for a vote. Motion to approve passed with Trustees Lee and Queer voting Nay.

Item 27 – Review and Approval of MOU with Butte Teachers Union

Therese McClafferty, Director of Human Resource, presented the MOU with the Butte Teacher Union, Local No. 332 to delete language regarding a duty-free lunch in exchange for early dismissal on Fridays. This agenda item was moved from the Personnel Section of the Agenda until after the vote on the Reopening Plan.

Trustee Hepola made motion to approve, second by Trustee Dauenhauer. Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board, Trustee Hepola moved to adjourn, second by Trustee Lee. Motion carried unanimously. Chairperson Boston adjourned the meeting at 6:38 p.m.

Chairwoman of Board of Trustees

District Clerk
/mcs